



IMPORTANT NOTICE - PLEASE READ QUARTERLY REPORTING FOR GENERAL RELIEF IS HERE TO STAY

Quarterly Reporting (QR) for General Relief (GR)

This means that:

- Effective October 1, 2013, GR participants will begin receiving the revised Quarterly Report, renamed "**General Relief Quarterly Report (QR 7-LA)**."
- GR participants must continue to report their income and household changes on the QR 7-LA report every three (3) months.
- Individuals who are currently approved for GR may have their QR cycle changed.

If you receive GR and CalFresh benefits, you will receive the General Relief Quarterly Report (QR 7-LA) and the Semi-Annual Report (SAR 7). You must complete both reports in the month they are due.

CalFresh households that are exempt from QR will continue to be exempt from semi-annual reporting.

You must continue to report the following mid-quarter mandatory changes (changes that occur during a quarter before your QR 7-LA report is due) within five (5) days of the occurrence to your Eligibility Worker AND on your Quarterly Report:

- New earned income of \$203 or more. (Any amount of income you receive must be reported on your QR 7-LA).
- New unearned income of \$25 or more. (Any amount of income you receive must be reported on your QR 7-LA).
- Increased earned or unearned income of \$25 or more. (Any amount of income you receive must be reported on your QR 7-LA).
- Someone moves in or out of your household.
- Change of address.
- Someone in your household has been convicted of a drug-related felony after December 31, 1997, and is an unaided member of a family unit receiving CalWORKs.
- Someone in your household is fleeing to avoid prosecution or custody/conviction of a felony.
- Someone in your household is in violation of parole/probation.
- United States Citizenship and Immigration Services makes a determination on your application for a T or U Visa.

For more information on Semi-Annual Reporting, call Customer Service Centers at (626)569-1399, (310)258-7400, (818)701-8200 or toll-free 1-866-613-3777.

SAR GRCE 1 (02/07/13)